



Family Engagement Specialist - Family Center

Classification: Professional, part-time/hourly exempt (10-20 hours/week), limited-term employment

Salary: \$30/hour

Location: Remote

The Role: [Expecting Health](#) is seeking a highly motivated, accomplished, organized, and goal-oriented Family Engagement Specialist who is passionate about working with people and organizations that are focused on making health systems better for all of us. In this role, you will have the opportunity to create and implement activities that improve family engagement within the genetics healthcare delivery system. Responsibilities include promoting and facilitating partnerships with genetics organizations, families, and family-based groups along with providing educational opportunities to help increase family engagement within the system. There will be a significant opportunity for professional growth for someone looking to make a lasting contribution to our organization.

The ideal candidate is a natural organizer, implementer, and thrives from connecting with different communities. The ability to work with a range of stakeholders and be self-directed is essential. The position requires interpersonal and organizational skills, independent judgment, careful attention to details and deadlines, and the ability to work in a team-oriented environment. The successful candidate is an avid doer who is professional, resourceful, and comfortable taking initiative and anticipating the needs of others.

This is an opportunity to scale up our national network, implement new program activities based on feedback from partners, and connect with people with ranging experiences in healthcare as well as implement evaluation measures to capture the impact of this work.

WHAT YOU'LL DO:

Programmatic

Work with our federally funded program the [National Genetics Education and Family Support Center](#) creating, updating, and maintaining programmatic activities regarding family engagement including:

- Support family engagement activities within the Regional Genetics Networks (RGNs), National Coordinating Center (NCC), and Family Center
- Provide technical assistance on family engagement to the RGNs and NCC
- Participate in the development of trainings and other educational opportunities for family leaders and system stakeholders



- Take part in the development of evaluative measures of family engagement within the system

Organizational

You will work on evaluating and building out program activities while identifying emerging topic areas in alignment with our mission.

- Contribute to the development of program goals and plans for new projects
- Serve as a thought partner to support decision-making and problem-solving for programs
- Maintain and update program materials, online tools, and databases as needed

WHO WE'RE LOOKING FOR:

- Family leader with personal and professional experiences in engaging within diverse communities.
- Strong relationship-building skills and ability to communicate with diverse groups with a range of personal and professional experiences.
- Strong organization skills with the ability to effectively handle frequently changing priorities
- Mature and detail-oriented with the ability to work both independently and with a team
- Creative problem solver with a positive outlook and “can-do” attitude
- Superior interpersonal, written, and verbal communication skills
- Basic knowledge of content management and design
- Must possess good judgment and discretion with confidential and sensitive information
- Must possess the poise, capability, and professionalism to represent the organization exceedingly well while working closely with other program stakeholders
- Ability to travel 5%-10%

Why Expecting Health: Born from Genetic Alliance, a nonprofit organization rooted in 33 years of community programs and representing national voices and family-centered experiences, [Expecting Health](#) shares science-based and policy-informed information that reflects the lived experiences of individuals and their families. We do this through the power of relationships; convening the top experts; working with key leaders in health; and engaging with families and communities at the center of the conversation. We believe that families, regardless of makeup, income, or background, should and deserve to expect health. We simply don't think it needs to be this hard.

How to Apply: Please send your cover letter, resume, and a sample of content/material development to careers@expectinghealth.org with '2022 Family Engagement Specialist' in the subject line by December 2, 2022.

